

A Multi-Sensory Approach to Gardening



EAST PROVIDENCE, RHODE ISLAND

ORGANIZED:

MAY 2ND 2022

FEDERATED:

DECEMBER 1ST 2022

Active Members: 19

a member of 

Rhode Island Federation of Garden Clubs, Inc.

New England Garden Clubs, Inc.

National Garden Clubs, Inc.

A NONPROFIT 501(C)(3) CHARITABLE ORGANIZATION

Additional information about the Hattie Ide Chaffee Garden Club
may be found at www.hattieidechaffee.org
and [hattieidechaffee facebook](#).



Lighthouse
Stephanie Francalancia

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The Color Purple
Anonymous

MISSION STATEMENT:

Hattie Ide Chaffee Garden Club will offer therapeutic activities to maximize comfort and emotional well-being, aimed at supporting the highest level of functional ability, while maintaining maximum levels of self-care and dignity. Our gardening activities will be tailored to individual abilities and offer opportunities for challenge and stimulation to maximize awareness, orientation, and independence, establishing links to the healthy and familiar, opening lines of communication for positive social interaction, enhancement of self-esteem and personal integrity, while optimizing the role of friends, family, and community. Hattie Ide Chaffee Garden Club will foster an ongoing continuum of emotional and social support and responsiveness to our community's changing needs, encouraging a sense of creative individuality and autonomy, while enriching our lives by learning to appreciate and preserve our natural environment.

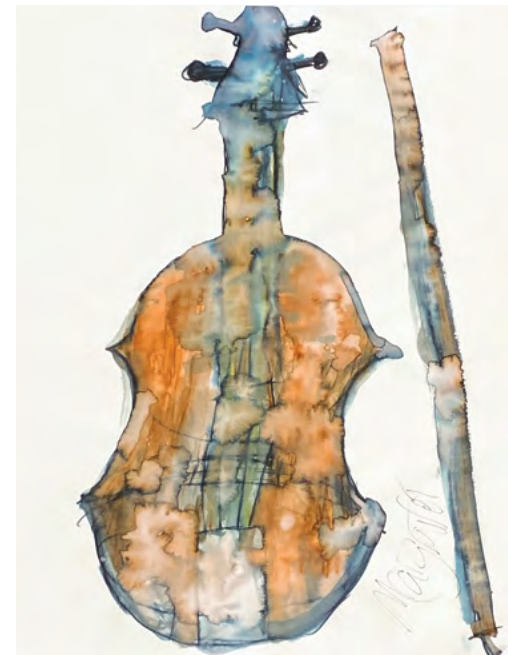
INTRODUCTION:

Hattie Ide Chaffee Garden Club, RIFGC's newest chapter and first garden club in East Providence will make a significant difference in the lives of the Home's residents, by embracing and integrating Rhode Island's horticultural community. As older adults age in place, they may be at an increased risk for physical and psychological problems, especially if they are experiencing social isolation, decreased levels of activity, and depression. Participating in gardening activities can help restore and improve mental and physical health and promote healing.

The creative expression of gardening can be very moving, especially when participants start to embrace their inner feelings, and as we participate in hands-on creative activities, we can gain a sense of accomplishment and start to open up in ways that can be powerfully stimulating and uplifting. When folks, regardless of age become interactive, they experience better social supports and an improvement in overall quality of life. Keeping busy and active can make a difference!

Hattie Ide Chaffee Garden Club will be a milestone this year for our Home's 76th year anniversary, as we bring a new way of living right to our residents' doorsteps. We appreciate all of the support from the members of the Rhode Island Federation of Garden Clubs, and we welcome you to come and experience our garden club, one that is physically and programmatically flexible to meet the special needs of persons who are aging in place. We welcome you to be part of our most advanced residential care technology with an unsurpassed tradition of quality and service that

guarantees resident satisfaction, warm comfortable living, and enhanced socialization. We welcome you to experience with us a holistic and creative approach, while we inspire creativity with grace and simplicity, as we integrate music, movement, and the spirit of gardening into this wonderful adventure of a lifetime. Come experience the beauty of Hattie Ide Chaffee Garden Club and allow the creative process to stimulate your mind, body, and spirit.



Cello
Karan Phillips &
Margaret Dickerson

Congratulations to our own, Heather Fraga, for winning FIRST PLACE for Hattie Ide Chaffee at the 2024 Specialty RI Flower Show of the RI Federation of Garden Clubs for her amazing table artistry.



THE TRIP TO BOUNTIFUL

JUDGES' COUNCIL

RHODE ISLAND FEDERATION OF GARDEN CLUBS, INC.



Heather Fraga, Co-President of Hattie Ide Chaffee Garden Club with Judy Gray, President of RI Federation of Garden Clubs.

BOARD OF DIRECTORS:

Co-President	Heather Fraga Heather.Fraga@hattieidechaffee.org
Co-President	Barry Zeltzer barry.zeltzer@hattieidechaffee.org
Vice President	Lisa Bell lisa.bell@hattieidechaffee.org
Recording Secretary	Marlene Verrier marlene.verrier@hattieidechaffee.org
Corresponding Secretary	Rachel Atwood rachel.atwood@hattieidechaffee.org
Treasurer	Susie Adler susie.adler@hattieidechaffee.org

CHAIRS:

Development Chair	Donna Duarte duartedonna@icloud.com
Outreach Chair	Karina DaSilva adasilva0228@gmail.com

MEMBERS:

Susie Adler	Rosalind Colley	Susan Greene	Karan Phillips
Lisa Bell	Arlene Corrigan	Trudy Hockman	Grace Reed
Cynthia Bernardo	Karina DaSilva	Carol Louttit	Marlene Verrier
Marie Calitri	Donna Duarte	Ethel Mangiante	Barry Zeltzer
Christine Cinquegrana	Heather Fraga	Theresa Pereira	

All of the board members can be contacted at the Hattie Ide Chaffee Home.
200 Wampanoag Trail, Riverside, Rhode Island 02915
401.434.1520



Snowy Night
Cindy Bernardo

National Garden Clubs, Inc.

National Headquarters & Member Services
4401 Magnolia Avenue, St. Louis, MO 63110-3492
Phone: 314-776-7574 Email: headquarters@gardenclub.org
www.gardenclub.org

NGC President: Brenda Moore
Go "Green" Plant America
bmoore@gardenclub.org

New England Garden Club Director: Susan Minor
New England Garden Clubs, Inc.
fmotion@aol.com
www.newenglandgc.org

Rhode Island Federation of Garden Clubs, Inc.
RIFGC President: Judy Gray
"Growing Together for a Sustainable Future"
judy.gray123@gmail.com
www.rhodeislandgardenclubs.org

A Multi-Sensory Approach to Gardening

2024-2025 PROGRAM

All programs are at the Hattie Ide Chaffee Home. Guests and visitors are welcome at all workshops. There are no guest fees for this year. Any donations you make will be acknowledged for your tax purposes. Hattie Ide Chaffee Garden Club is a program of Hattie Ide Chaffee Home, a 501(c)(3) organization. Please make checks payable to Hattie Ide Chaffee Home.



Spring
Pei-Yu & Cindy Bernardo



July 18th 2024 - Thursday

Time: 3:30 PM

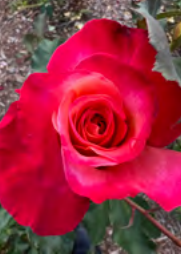
Presented by: Susie Adler

Herbal and Medicinal Gardening

This workshop will prepare us for our outdoor planting next month. We will focus on the different types of herbal and medicinal plants, as we plan for our community medicinal garden. We will discuss a variety of medicinal plants, such as Calendula (Pot Marigold), Papaver somniferum (opium poppy), Motherwort (mint family), Purple Coneflower (daisy family), Holy Basil, Meadowsweet (rose family), the Spilanthes (Toothache plant), and Woolly lamb's ear (mint family, used as wound bandages). Get ready to plant these little ones and watch them grow before we take them outdoors.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.





August 15th 2024 - Thursday

Time: 3:30 PM

Presented by: Heather Fraga

Rose Garden Care; Attention to Detail

Make sure to bring your small shovels and gloves so you don't get blisters. We are going outside to tend to our roses. It has been a year since we have planted a variety of rose bushes and now it is time to show them love and tender care. We will learn about pruning and diseases like powdery mildew or black spot. Also, we will select the best show of flowers and the healthiest plants. So be sure to paint your thumbs green before you come out and plant. The theme will be "Stop and Smell the Roses."

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



September 19st 2024 - Thursday

Time: 3:30 PM

Presented by: Rachel Atwood

The Creation of Flower Preservation

This month's workshop will focus on how to preserve and press flowers, selecting the best flowers for pressing, preparing them and arranging them on parchment paper; then finally sealing them for keepsake. We will select flowers from our gardens and demonstrate what you could do with them once they are sealed and ready to use; such as, laminating them into a bookmark, or displaying them in a shadowbox or frame.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



October 17th 2024

Time: 3:30 PM

Presented by: Marlene Verrier

Fall Leaf Projects

Did you ever wonder what we could do with the beautiful leaves that fall to the ground? Let's put our heads together in this workshop and come up with the best creations to enter into our first annual fall leaf art contest. The rule is that you have to use real leaves. Here is an easy one- turn colorful leaves into biodegradable confetti!

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



November 21th 2024

Time: 3:30 PM

Presented by: Tammy Costa

Planting of Spring-Flowering Bulbs & Seed Sorting

Spring-flowering bulbs are planted in the fall, so we will focus our workshop on selecting and planting the best bulbs for indoor and outdoor beauty. Of course, temperature and soil conditions will be important for outdoor bulb planting, so let's hope for the best climate. We will sort through a variety of daffodils, tulips, irises, crocuses, and more. Whatever tickles your fancy, let us know! Remember to bring your gloves and magical fingers because we will also be sorting seeds from flower heads. We only have a small window of time to harvest the seeds, so we will keep an eye on this and time it just right.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



December 19st 2024

Time: 3:30 PM

Presented by: Lisa Bell

Wreath Making

During the month of December, there will be weekly workshops. Get ready to be creative, using mesh, wire, ribbons and natural things, such as evergreens, pine cones, berries, and dried flowers to make beautiful wreaths. The wreaths will be placed on exhibit on December 21st, and the "Best in Show" will be awarded to first, second and third place winners.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



January 16th 2025 - Thursday

Time: 3:00 PM

Presented by: Grace Reed

Our Secret Garden

Inspired by Frances Hodgson Burnett's classic novel and the enchanting Broadway musical, this activity beautifully weaves together literature, music, gardening and art. Participants will read passages from the novel highlighting the garden as a symbol of healing and transformation, listen to songs from the musical, and engage in a watercolor painting session to create their own imagined secret garden. It will be an immersive and creative experience to foster artistic horticultural expression and a deeper connection to a beloved story.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



Nothing but Time
Sophie Salamon



February 20th 2025 - Thursday

Time: 3:00 PM

Presented by: Susie Adler

Mini-Ecosystem Design Utilizing Creative Expression

Let's make a garden in a jar, bottle or any glass container and pack it with gravel, moss, soil, and plants. We will then water it, put the lid on and place it in a sunny window. Succulents or cacti will not be used for this kind of garden. Our indoor gardening workshops will be in small groups and each person will have an opportunity to enter their mini garden into our glass garden design contest for an award. What's intriguing about these tiny ecosystems is that they pretty much take care of themselves. All you have to do is watch them grow!

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



March 20st 2025 - Thursday

Time: 3:00 PM

Presented by: Rachel Atwood

Window Gardening

We will be selecting plants and containers for our window gardening design. We will explore options and talk about colors, foliage, and window conditions (sunny or shade). You will learn how to bring the outdoors inside, cultivate fresh fruit and vegetables, have blooming plants year round and beautify your indoor living space. Plants and containers will be donated, so bring your magical fingers.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.

April 17th 2025 - Thursday

Time: 3:00 PM

Presented by: Heather Fraga

Floral Arranging

Our focus will be on floral design using fresh cut flowers. We will explore the best cut flowers to use, talk about how to preserve your arrangements and tips for best design. We will discuss basket floral arrangements, bud display, crescent and cascade arrangements. We will show you how to bring a touch of elegance into your living space. All cut flowers and containers will be donated from local shops.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



May 15th 2025 - Thursday

Time: 3:00 PM

Presented by: Lisa Bell

Nature Photography

This creative workshop will keep you on your toes while you go strolling around our seven-acre campus capturing amazing images of nature. Everyone will have the use of a camera as we engage in image critique and hands-on instruction. You will capture the breath-taking beauty of our natural landscapes and take photographs that reflect the splendor of colors, shapes, and textures. Flowers and leaves offer an endless variety for you to photograph; even weeds such as dandelions, are also beautiful too! Trees are also great nature subjects, as well as fruits, berries, seed pods, acorns, pinecones, mushrooms, and nuts. Even raindrops, water droplets, and our small pond could create stunning reflections. We will also have plenty of time to look up into the sky and depending on the weather, you may have the chance to experiment with sun flare and haze. We will look around for spiders, ants, bees, dragonflies, caterpillars, moths, butterflies, snails, and birds. This fun workshop will allow you to utilize your creative spark while capturing some amazing shots!

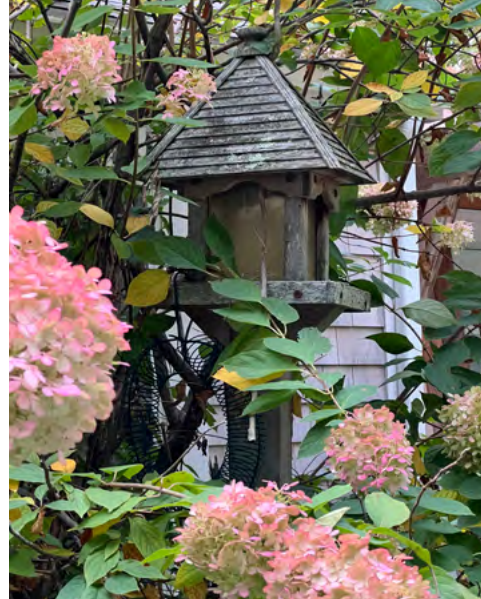
Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.



June 19th 2025

Time: 3:00 PM

Presented by: Barry Zeltzer



Selecting the Right Bird House for Your Garden

In this workshop, garden club members will be able to show their bird house design, after planning for this event for the past month. All participants will be able to reflect on the design selected and the birds that they hope it will attract. Birds have preferences for their home; some, like Bluebirds prefer smaller houses with higher entrance holes and lots of ventilation while Robins like open-fronted nest boxes near vegetation. Having birds in your garden improves the eco-system through interaction with your plants. Some birds like the Bluebirds and Chickadees are one of the best natural pest controls because they eat insects like moths, caterpillars, and plant lice. The best bird houses will receive first, second and third place awards.

Refreshments will be available at the start of this workshop, with a brief business meeting, then the program.

2024 - 2025 events to be sure to keep an eye out for:

July 2-7, 2024: Hampton Court Palace Garden Festival, East Molesey Surrey

October 23-24, 2024: 8th Annual Meeting of the New England Garden Clubs, Inc., Crown Plaza, Warwick, RI

November 1, 2024: Garden Club Federation of Massachusetts Show, New England Botanic Garden at Tower Hill, Boylston MA

Late February – late May 2025: Epcot International Flower & Garden Festival, Epcot, Walt Disney World, FL

March 1-9, 2025: Philadelphia Flower Show, Pennsylvania Convention Center, Pennsylvania, PA

Mid to Late March 2025: Hong Kong Flower Expo, Victoria Park, Hong Kong

March 26-30, 2025: Melbourne International Flower and Garden Show, Royal Exhibition Building and Carlton Gardens

April 10-13, 2025: 75th Annual RI Home Show, Rhode Island
"Art of the Ocean State", RI Convention Center, Providence RI
The RIFGC Design Specialty Flower Show

April 24, 2025: RIFGC Annual Meeting and Awards Luncheon

May 15, 2025: Hidden Gardens of Beacon Hill 95th Annual Tour, 70 Charles Street, Boston MA

May 18-22, 2025: National Garden Clubs 2025 Annual Convention, 55055 International Boulevard, North Charleston, South Carolina

May 13-23, 2025: Chelsea Flower Show, Royal Hospital Gardens, Chelsea London

May 24-June 9, 2025: Portland Rose Festival, Portland Oregon

June 1-7, 2025: National Garden Week

All dates are subject to change.



Blithewold's Gardens, Bristol RI

33 acres of natural beauty with gardens, plantings, pathways and more. Blooms and blossoms throughout the season:

April – Dozens of varieties of Daffodils

Early May – Star Magnolia, Quince, Spirea, Flowering Cherry, Primroses, Corylopsis, Hyacinth, Balkan Anemone, Enkianthus, Honeysuckle, Sweet Shrub, Weigela, and Viburnum

Mid-May – Tulips, Magnolia, Crabapple, Cherries, Primrose, Lilac, Lily of the Valley, Trillium, Mayapple, Dove Tree, Witch Alder, Woodland Phlox, Sweet Woodruff, Spanish Bluebells, and Euphorbia

Late May – Jack in the Pulpit, Ornamental Onions, Columbines, Ferns, Lupines, Japanese Snowbell, Campanula, Nepeta, Forget-Me-Nots, Violas, Summer Snowflake, Sicilian Honey Garlic, and Deutzia

August- Baccharis halimifolia, Chrysanthemum, Clerodendrum trichotomum, Dahlia, DendranthemaGaura lindheimeri 'Whirling Butterflies', Iris Domestica (Blackberry Lily), Isodon longitubus (Trumpet Spurfloer), Leucosceptrum stellipilum ('October Moon' Japanese Shrub Mint), Rudbeckia triloba, Salvia leucantha 'Cislando' (Mexican Bush Sage), Tricytris hirta (Toad Lily)

Autumn- Depending on the climate, you will still see some plants in bloom.



THE PRESERVATION SOCIETY OF NEWPORT COUNTY

Green Animals Topiary Garden, Portsmouth RI

Visitors of all ages will delight at the more than 80 topiary creations crafted from California privet, yew, and English box-wood, some of which originated a century ago! Open daily from mid-April through mid-October, Green Animals Topiary Garden is always ablaze with color. For more than 100 years, the seven-acre seaside estate has been home to creative, sculptured trees. Now integrated with 67,849 flower bulbs, the garden delights with a plethora of blooms six months a year!





Photography by David Hansen/Courtesy of The Preservation Society of Newport County.



Green Animals, the oldest topiary garden in the nation, boasts more than 35 formal flowerbeds, geometric pathways, arbors, fruit trees, and vegetable and herb gardens.

Recognized by the American Daffodil Society as one of just 28 official Daffodil Display Gardens in the United States – and one of only three in New England – the garden showcases more than 18,000 daffodils planted by the Chief Horticulturist Dan Christina and his crew. There are 58 varieties representing all 13 divisions and 19 color codes with evocative names like Misty Glen, King Alfred and Queens Day.



Photography by David Hansen, Courtesy of The Preservation Society of Newport County.

Thirty-seven thousand tulips contribute more color during the spring before late spring perennials like columbine, lupine and coral bells give way to summer annuals, hydrangeas, daylilies and countless more unique specimens. In the fall, highlights include late-blooming mums, asters, daisies, dahlias and more.



Arnold Arboretum, Boston MA

A Harvard University 281- acre preserve of temperate woody plants with special focus on the floras of eastern North America and eastern Asia. The Arboretum has over 15,000 plants and “each has a story to tell, and they are preserved as both scientific and horticultural specimens to enrich our understanding of biodiversity through the institution’s research, education, and outreach efforts.”



New England Botanic Garden at Tower Hill, Boylston, MA

171 acres of beautiful gardens and trails, operated by the Worcester County Horticultural Society, one of the oldest of its kind in the country.

Plant Shows:

New England Lily Society Show
Saturday, July 20, 2024
Sunday, July 21, 2024

Buxton Branch of the American Begonia Society and the New England Chapter of the Gesneriad Society Show
Saturday, September 21, 2024
Sunday, September 22, 2024

New England Dahlia Society Show
Saturday, September 28, 2024
Saturday, September 29, 2024

New England Carnivorous Plant Society Show
Sunday, October 6, 2024

New England Daylily Society Show
Saturday, October 19, 2024

Massachusetts Chapter of the American Rhododendron Society Show
Saturday, May 17, 2025
Sunday, May 18, 2025

Source: New England Botanic Garden at Tower Hill.
<https://neb.org>



The Colors of Fall
Heather Fraga & Sophie Salamon

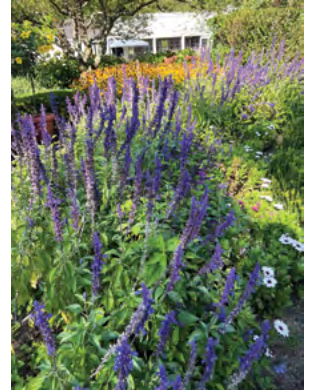


Bob DaSilva, Mayor of East Providence, and wife Corina, gift several pawpaw saplings to Dr. Barry Zeltzer, CEO of Hattie Ide Chaffee Home for the residents to watch them develop into mature trees.



IN THE RAINBOW GARDEN

The flowers are covered with fresh morning dew
sun glistening, birds chirping
breeze swaying and singing
all petals dancing
a bountiful rainbow before us



Roses vibrant as fire
their deep tangerine blossoms a rare treasure
daring us to examine the intricate folds inside

Daisies scattered in the afternoon sun,
radiating like facets of a diamond
glowing with enduring warmth

Violets a deep purple-blue
like royalty, aubergines,
and mystical mountains at sunset

All with their leaves
curious as children, faces
uplifted to the sun
green as the lush grass
God, endless pallet to refresh the earth

CONSTITUTION & BY-LAWS *of the* HATTIE IDE CHAFFEE GARDEN CLUB

ARTICLE I

NAME: The name of this organization shall be the "HATTIE IDE CHAFFEE GARDEN CLUB."

ARTICLE II

OBJECTIVE: To offer horticultural therapeutic activities and to further enrich our lives by learning to appreciate and preserve our natural environment.

ARTICLE III

MEMBERSHIP: There shall be three (3) classes of membership: a. Active b. Associate c. Honorary

A. **ACTIVE MEMBERS-** An active member shall have the standing of a person who has an interest in horticulture and desires to share his or her enthusiasm and knowledge with other members and organizations. An active member shall be willing to:

1. Hold office
2. Serve on committees
3. Take part in general projects and activities of the club
4. Serve as hostess
5. After six (6) absences you will be called by Membership to remind you of your absences. This will also allow us to determine if there is an illness we are unaware of or some other personal circumstances preventing you from attending meetings. All absences will be reviewed on an individual basis in June.

B. **ASSOCIATE MEMBERS-** An associate member shall be a member in good standing who has the approval of the Executive Board by a written letter requested to the president(s) for such status with valid reasons. The letter must include all office positions held and any committees served during one's membership years. The membership yearly dues are to be paid up-to-date. Associate membership may be granted only to a member who has five (5) years of active membership. An associate shall not pay dues and shall have no voting privileges. Associate members must renew their associate member status by June 30th of an election year with written notification to the president(s). All associate members shall attend six out of twelve meetings during the club's year. The total of associate members shall not exceed fifteen (15).

C. **HONORARY MEMBERS-** An honorary member shall be a person who in the opinion of the Executive Board has distinguished himself/herself as an outstanding member of the community, has attained noteworthy success in horticultural activities and/or has been a benefactor to the club. An honorary member shall not pay dues and shall have no voting privileges.



ARTICLE IV

OFFICERS AND ELECTIONS:

Section 1. The officers of the club shall be: President(s), Vice President, Recording Secretary, Corresponding Secretary and Treasurer.

Section 2. The officers shall be elected at the monthly meeting in May for a two (2) year term of office.

Section 3. No officer having been duly elected and serving in any office shall hold that office for more than two (2) consecutive terms (4 years total). The second consecutive term shall require a vote by active members to be valid.

ARTICLE V

MEETINGS:

Section 1. The club year shall begin with the initial meeting in September.

Section 2. The annual meeting shall be held in June for the reading of the annual report. Installation of officers shall be held on an election year.

Section 3. Club meetings shall be held at least once each month during the club year.

Section 4. At any general or Executive Board meeting of the club, twenty percent (20%) of the voting membership shall constitute a quorum.

Section 5. Active members are required to attend six (6) meetings per club year. The membership chairperson shall be notified of any absence.

Section 6. All active members shall be allowed a leave of absence for up to one garden club year for valid reasons upon approval of the Executive Board. A written letter must be sent to membership with beginning and ending dates.

ARTICLE VI

CHAIRS:

Section 1. Standing chairs shall be appointed for two years as follows:

- A. PROGRAM CHAIR - Vice President shall be the Program Chair. The responsibilities of the Program Chair shall include: the compilation of the yearly program book, assist the designated Chair with the monthly program and any special projects or activities requested by the President(s).
- B. DEVELOPMENT CHAIR - shall be chaired by one member who shall be responsible for all money raising events and fundraising during the year except for Flower Shows.
- C. NOMINATING CHAIR - shall be appointed by the President(s) to serve for the ensuing term with the Parliamentarian(s) all three (3) members elected from the floor at the March meeting. The Nominating Committee will consist of a total of 5 people. The Nominating Committee shall present a slate of officers for the ensuing term at the April meeting. At the May meeting counter nominations may be made with a membership vote. Membership Chair will consist of ONE vote even when Membership is cochaired.
- D. HOSPITALITY CHAIR - Shall be co-chaired by two members. Their duties shall be to:
 - 1. Provide hostesses.
 - 2. Instruct members of their hostess duties.
 - 3. Make all necessary arrangements for the occasion.

- E. HORTICULTURE CHAIR - The Horticulture Chair shall have the following duties:
1. To encourage the study of horticulture as an art.
 2. To maintain contact with authorities in the field of horticulture and to take advantage of available courses whenever possible.
 3. To keep before the members horticulture developments and needs.
 4. To encourage members to study better gardening methods and phases of horticulture.
- F. MEMBERSHIP & PARLIAMENTARIAN CHAIR - shall have the following duties:
1. To interpret the policies of the club to prospective members.
 2. As Parliamentarian shall be familiar with the Constitution and By-Laws of this club and with "Robert's Rules of Order, Revised." Shall make parliamentary procedure available to all officers and chairmen.
 3. Keep an up-to-date membership list and monthly meeting sign in list.
 4. Be a member of the Nominating Committee.
- G. AUDITOR CHAIR - shall audit the Treasurer's accounts in July and submit an annual report to be read to the general membership in September.
- H. BIRD CHAIR - shall stimulate and encourage interest in birds.
- I. ENVIRONMENTAL CHAIR - shall promote awareness and participation in environmental studies.
- J. CIVIC BEAUTIFICATION CHAIR - shall encourage litter control and beautification of the community.

- K. AWARDS CHAIR - shall keep informed of and apply for available awards.
- L. SUNSHINE CHAIR - shall be responsible for sending cards to members who are ill or hospitalized; or in the event of a death in a member's immediate family.
- M. PUBLICITY CHAIR - shall coordinate with the President(s) to determine publicity of any club's activities. These notices and any other published material of the club activities shall be collected and placed in a permanent record book.
- N. INSTALLATION/BANQUET CHAIR - (Bi-annual) shall be responsible for banquet accommodations and installation of officers.
- O. FIELD TRIP CHAIR - (Bi-annual) shall be responsible for field trip and luncheon.
- P. NEWSLETTER CHAIR - Shall submit to members a minimum of four newsletters per year to inform club members of upcoming events pertaining to the club. As a guideline, the newsletter should be distributed as follows:
- End of August for August, September and October
 - End of October for November, December and January
 - End of January for February and March
 - End of March for April, May and June

Section 2.

- Q. FLOWER SHOW CHAIR: the Flower Show Chair shall be appointed by the Executive Board. Such appointment shall be made only after the board has voted to hold a Flower Show. The Chair shall submit to the Treasurer an itemized report of all income and disbursements for audit.
- R. SPECIAL COMMITTEE CHAIR: Chair may be appointed by the President(s) as needed.
- S. OUTREACH CHAIR: Chair may be appointed by the President(s). The chair shall provide all outreach to our community.

ARTICLE VII

AMENDMENTS: This Constitution and By-Laws may be amended by two-thirds vote of the members present at a regular meeting providing the proposed amendment has been sanctioned by the Executive Board and distributed to the membership one month prior to the meeting.

ARTICLE VIII

PARLIAMENTARY AUTHORITY: The proceedings of all meetings shall be governed by "Robert's Rules of Order, Revised" except as otherwise provided in this Constitution.

ARTICLE IX

EFFECTIVE DATE: The Constitution and By-Laws of the Hattie Ide Chaffee Garden Club shall become effective as of January 1, 2023.

BY-LAWS

ARTICLE I

DUES:

Section 1. The dues of this club for active members shall be determined by the Executive Board and approved by the membership. There will be no dues during 2023.

Section 2. The Membership Committee shall notify members who have not paid their dues.

ARTICLE II

OFFICERS:

Section 1. Elected officers shall take office at the installation banquet and receive all records and materials belonging to such office except Treasurer. The newly elected Treasurer shall receive all records after the audit in July is completed.

- A. PRESIDENT - The President(s) shall preside at all meetings of the club and of the Executive Board; shall also attend or be responsible for the attendance of a substitute at all Board Meetings of the Rhode Island Federation of Garden Clubs; shall appoint all necessary committee chairmen, except a Flower Show Chair; shall be an ex-officio member of all committees except the Nominating Committee.
- B. VICE PRESIDENT - The Vice President shall perform all duties of the President(s) in the absence of the latter and such other duties as shall be assigned by the President(s); shall assume the duties and office of the President(s) when a vacancy occurs; shall be Program Chair.

STANDING RULES*

- C. RECORDING SECRETARY - The Recording Secretary shall keep separate records of all meetings of the club and of the Executive Board.
- D. CORRESPONDING SECRETARY - The Corresponding Secretary shall attend to all necessary correspondence. Shall update club members via e-mail/mail of updates of club happenings as requested by the President(s).
- E. TREASURER - The Treasurer shall be the custodian of the funds and shall pay those bills approved by the Executive Board, shall collect all dues, file receipts for all disbursements and keep a balanced account of transactions.

ARTICLE III

NEW MEMBERS:

- Section 1. Prospective members shall be invited to the monthly meetings for September and October.
- Section 2. New members shall be installed at the November meeting.
- Section 3. Dues for new members shall be prorated.

ARTICLE IV

EXECUTIVE BOARD:

- Section 1. The Executive Board shall be required to hold meetings at least quarterly in each club year. The Executive Board may also be convened in a meeting at the discretion of the President(s).

- 1. There is no minimum sum that shall be left in reserve at the end of the 1st year since there are no dues.
- 2. There is no limit to membership.
- 3. Any past Presidents shall be invited to attend Executive Board meetings as advisors without voting privileges.
- 4. A gift will be given to the outgoing President(s) at the installation banquet. Choice of gift will be at the discretion of the Banquet Committee and communication with the executive officers excluding the President(s).
- 5. The expenditure of the Federation luncheon for the president(s) shall be provided by the Hattie Ide Chaffee Garden Club.
- 6. If programming necessitates a change, the annual meeting and/or banquet may be held on any day in June.
- 7. The Executive Board shall be allowed a maximum expenditure of \$400.00 without prior approval of the membership excluding a Flower Show.
- 8. Associate members may request a program book. The cost will be determined by the Executive Board on an annual basis.
- 9. Chair(s) must receive prior approval from the Executive Board for expenditures for all functions and programs.*Operating procedures that supplement the By-Laws and Constitution.



Little Koi
Heather Fraga & Dominga
Montrond